

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR:: RAJIV VIDYA  
MISSION (SSA):: ANDHRA PRADESH:: HYDERABAD.**

*Present: Dr. R.V. Chandravan, I.A.S.,*

**Proc. Rc.No. 326/RVM/B2/2011,**

**Date:22-12-2011.**

Sub: RVM (SSA), A. P., Hyderabad - Monitoring of Schools, School Complexes and MRCs by State Team members from 28<sup>th</sup> December, 2011 to 7<sup>th</sup> January, 2012 to ascertain the progress of academic activities in the Districts – Certain instructions – Issued - Reg.

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All the Regional Joint Directors of School Education, the District Educational Officers, the Project Officers of Rajiv Vidya Mission (SSA) and the Principals of DIET in the State are informed that the State Level Monitoring Teams constituted with the members of SRGs and DIET faculty to assess the effect of various academic interventions introduced by the Rajiv Vidya Mission (SSA) at the field level. These members will visit the schools, school complexes and MRCs in the district during 28<sup>th</sup> December, 2011 to 7<sup>th</sup> January, 2012 (11 days) and observes the following aspects during their visits.

- ❖ **School functioning** – Time table, conduct of school assembly, LEP implementation, Conduct of AMC/ SMC meetings, Innovative activities, Utilization of children literature etc;
- ❖ **Classroom Processes** – Utilization of SLIM cards, activities, projects, teachers interventions for the low achievers, Learning environment, classroom management.
- ❖ **Teacher** – Professional preparation of teacher, teacher attendance, teaching styles
- ❖ **PUPILs** – Pupil performance in different subjects
- ❖ **Head Master** – Functioning, conduct of academic activities and school developmental activities, monitoring of academic inputs of teachers, academic progress of children, children attendance, utilization of funds.
- ❖ **School Complex HM** – Conduct of school complex meetings, academic activities undertaken, monitoring of attached schools, provision of facilities as Resource center, utilization of funds.
- ❖ **Mandal Resource Center** – Functioning of MRPs and MEOs, monitoring of schools and school complexes, maintenance of Data base of the schools, conduct of review meetings, progress of LEP programme in the schools, facilities as a Resource center, utilization of funds.

The Plan of Action for Monitoring of Districts is as follows:

- ❖ 5-teams were constituted at State level comprising DIET faculty, SRGs, AMOs, AAMOs, DRGs which will be headed by Regional Joint Directors of School Education of respective regions.
- ❖ Each Team covers 4/5 districts.
- ❖ Each team comprises 8 members apart from Regional Joint Director of School Education.
- ❖ Each team shall be divided into 8-sub-teams consisting 2-members in each sub-team (one from State level and second member from District

level i.e AAMO or DRP. Each sub-team covers 8 mandals of representing educational Zones or Revenue Division.

- ❖ Each team shall spend two days in every district and cover the following aspects:
  - On first day every sub-team visits the following schools
    - 2- Primary schools
    - 1- UP School
  - On 2<sup>nd</sup> day the sub-team visits
    - 1- School Complex
    - 1- MRC
  - On 2<sup>nd</sup> day in afternoon, a review meeting with the MEOs, MRPs will be conducted in presence of District Collector, RJD, DEO, DIET Principal & Staff and DPO staff, the observations of Team members during their visits shall be presented follow with discussions.
  - Thus in each District the 8- member team covers
    - 16- Primary schools
    - 8- UP schools
    - 8-School complexes
    - 8- MRCs.
  - In the State the coverage is as follows
 

Total No. of Primary Schools = 16 x 23 districts = 368	}	<b>552</b>
Total No. of UP schools = 8 x 23 districts = 184		
Total No. of School complexes = 8 x 23 districts = 184		
Total No. of MRCs = 8 x 23 districts = 184		
  - Report submission of visited districts by Respective teams on or before 9<sup>th</sup> January, 2012 to the SPO, RVM (SSA).
  - Preparation of State Report and submission by 16<sup>th</sup> January, 2012.:

The detailed schedule of five teams is as follows:

S. No	District	Visit Dates	Team No.s
1	Srikakulam	28 – 29 December, 2011	I
2	Vizianagaram	30 - 31 December, 2011	I
3	Visakhapatnam	2 <sup>nd</sup> – 3 <sup>rd</sup> Jan, 2012	I
4	East Godavari	4 <sup>th</sup> – 5 <sup>th</sup> Jan, 2012	I
5	West Godavari	6 <sup>th</sup> – 7 <sup>th</sup> Jan, 2012	I
6	Krishna	28 – 29 December, 2011	II
7	Guntur	30 - 31 December, 2011	II
8	Prakasham	2 <sup>nd</sup> – 3 <sup>rd</sup> Jan, 2012	II
9	Nellore	4 <sup>th</sup> – 5 <sup>th</sup> Jan, 2012	II
10	Chittoor	6 <sup>th</sup> – 7 <sup>th</sup> Jan, 2012	II
11	Kadapa	28 – 29 December, 2011	III
12	Anantapur	30 - 31 December, 2011	III

S. No	District	Visit Dates	Team No.s
13	Kurnool	2 <sup>nd</sup> – 3 <sup>rd</sup> Jan, 2012	III
14	Mahabub Nagar	4 <sup>th</sup> – 5 <sup>th</sup> Jan, 2012	III
15	R.R. Dist	28 – 29 December, 2011	IV
16	Hyderabad	30 - 31 December, 2011	IV
17	Medak	2 <sup>nd</sup> – 3 <sup>rd</sup> Jan, 2012	IV
18	Nizamabad	28 – 29 December, 2011	V
19	Adilabad	30 - 31 December, 2011	V
20	Karimnagar	2 <sup>nd</sup> – 3 <sup>rd</sup> Jan, 2012	V
21	Warangal	4 <sup>th</sup> – 5 <sup>th</sup> Jan, 2012	V
22	Khammam	4 <sup>th</sup> – 5 <sup>th</sup> Jan, 2012	IV
23	Nalgonda	6 <sup>th</sup> – 7 <sup>th</sup> Jan, 2012	IV

To assess the performance of Schools, School complexes and MRCs, the monitoring teams shall be provided with the following tools.

1. School Monitoring formats
2. School Complex Monitoring formats
3. MRCs Monitoring format
4. School Grading format
5. Class room Performance Indicators
6. Performance Indicators of HM
7. Performance Indicators of School Complexes
8. Performance Indicators of MRCs.

After the visit of Districts, the teams shall consolidate the data of the districts visited along with reports (with findings) and submit the reports to SPO on or before 9<sup>th</sup> January, 2011. The list of team members representing from the state is herewith annexed.

To brief the team members about monitoring and how to go about, **a one-day meeting is organized at SPO, APRVM, Hyderabad on 26-11-2011. In this regard the DEOs, the P.Os of RVM (SSA) and the Principals of DIETS concerned are requested to depute the team members on 26-12-2011 to SPO and also to the respective districts as per schedule.**

To support the State Level sub-teams while visiting in respective districts, the P.Os are requested to depute adequate number of personnel i.e., AMO / AAMOs, DRPs as members of Sub Team.

The District Educational Officers, the Project Officers of RVM (SSA) are requested to arrange the review meeting on the 2<sup>nd</sup> day of the monitoring teams. In this review meeting the District Collector and Chairman of RVM, RJDSEs, DEOs, DIET staff, the DPO Staff and the MEOs shall be invited and discussions may be initiated on the reports presented by monitoring teams.

The Project Officers of RVM (SSA) shall provide one vehicle for each sub-team members to visit the Schools and institutions and to provide stay arrangements during their stay. TA and DA and honorarium of Rs. 200/- per day shall be paid by respective DPOs for the team members representing from respective districts. The T.A and D.A honorarium of Rs. 200/- per day will be paid for State level Team members by SPO. Further it is requested to provide the sufficient Photostat copies of the monitoring tools said above to the team members. The expenditure may be met from the REMS of AWP & B 2011 – 12.

This has got the approval of State Project Director, APRVM, Hyderabad.

Encl: As above

Sd/- M V Rajyalakshmi,  
for STATE PROJECT DIRECTOR

To  
All the District Educational Officers in the State.  
All the Project Officers of Rajiv Vidya Mission (SSA) in the State.  
All Principals of DIETs in the State.  
The Regional Joint Directors of School Education, Kakinada, Guntur, Kadapa, Warangal and Hyderabad.  
Copy forwarded to the Commissioner & Director of School Education, A.P., Hyderabad for information.

(Enclosure to SPD's Procs. Rc.No. 326/RVM/B2/2011, dated 21-12-2011)

**Rajiv Vidya Mission (SSA), A. P., Hyderabad  
State Team Members**

**Team – I**

**Sarvasri**

- 1) T K V Sathyanarayana, Sr. Lecturer, DIET, Vizianagaram - Team Leader
- 2) S T Chaitanya, Lecturer, DIET, Vomaravalli, Srikakulam District, Mobile: 9490904090 - Member
- 3) Nageswara Rao, Lecturer, DIET, Vizianagaram - Member
- 4) N Tirupathi Naidu, Lecturer, DIET, Bheemili, Visakhapatnam - Member
- 5) P Srinivas Rao, S.A., ZPHS Adivivaram, Chinagadili Mandal, Visakhapatnam Dist. Mobile - 9849045684 - Member
- 6) Y. Venkat Reddy, S.A & SRG, ZPHS, Kuda Kuda, Nalgonda. Mobile: 9441252663 - Member
- 7) MVSS Raju, Head Master, Vizianagaram - Member
- 8) Pawan, S.A., ZPSS, East Godavari District. (PS) – 8341313110, 9951957782 - Member
- 9) **J. Ramesh Reddy, Asst. Tribal Coordinator, SPO, RVM** **State. Coor**

**Team – II**

- 1) Jaya Prakash, Sr. Lecturer, DIET, Bommuru, East Godavari Dist - Team Leader
- 2) P. Vinay Kumar, Sr. Lecturer, DIET, Angaluru, Krishna. Mobile: 9866892007 - Member
- 3) V S R Sharma, Lecturer, DIET, Srikakulam. Mobile: 9490037190 - Member
- 4) Suryanarayana, Lecturer, DIET, East Godavari - Member
- 5) K. Ramesh Rao, SRG, Karimnagar. Mobile: 9948545758 - Member
- 6) M Hari Prasad, S.A & SRG, Kurnool - Member
- 7) V. Raj Shekhar, S.A & SRG, UPS Kondakodima, Wyra Mandal, Khammam. Mobile: 9985286599 - Member
- 8) Jayrami Reddy, DPO, RVM (SSA), Prakasham - Member
- 9) **Dr. S Suresh Babu, AMO, SPO, RVM (SSA), A. P., Hyderabad** **State Coor.**

**Team – III**

- 1) K. Chitti Babu, Principal I/c, DIET, Karvetinagaram, Chittoor - Team Leader
- 2) Laxminarayana, Lecturer, DIET, Angaluru, Krishna District. Mobile: 7207850914 - Member
- 3) S N Raju, Lecturer, DIET, Khammam. - Member
- 4) Keshav Rao, Lecturer, DIET, Warangal - Member
- 5) E D Madhusudhan Reddy, SRG & SGT, UPS Nacharam, Kosigi Mandal, Mahabub Nagar District. Mobile: 9705806579 - Member
- 6) D Madhusudan Reddy, S.A.,& SRG, ZPHS, Munagala, Nalgonda. Mobile: 9492180069 - Member
- 7) Dr. A. Balasubrahmaniam, S.A., & SRG, ZPHS K T Palli, Chittoor. Mobile: 9440271612 - Member
- 8) K V Shyam Sundara Charyulu, S.A., UPS Kothapally, Wardhannapet Mandal, Warangal Dist. - Member
- 9) **M V Rajya Lakshmi, SAMO, RVM (SSA), A.P., Hyderabad** **State Coor**

**Team – IV**

- 1) J. Sudarshan Reddy, Principal, DIET, Mahabub Nagar - Team Leader
- 2) Jagapathi Rao, Lecturer, CTE, Mahabub Nagar - Member
- 3) J. Chandraiah, Lecturer, DIET, Karvetinagaram, Chittoor - Member
- 4) K. Subrahmaniam, Lecturer, DIET, Kurnool. Mobile: 9494481916 - Member
- 5) Dr. Shamshuddin, Lecturer, DIET, Kurnool - Member
- 6) Narasimha Murthy, SRG, Warangal - Member
- 7) Dr. Vishnuvardhan Reddy, SRG, ZPHS, Kadthal, Mahabub Nagar - Member  
Dist. (Bio) – 9441347400.
- 8) Sri. Ram Kumar, HM, Nellore – 924642187 - Member
- 9) D. Sathyanarayana, S.A & SRG, Khammam - Member
- 10) **V. Ram Prasada Rao, AMO, SPO, RVM (SSA), A. P.,Hyd State Coor.**

**Team – V**

- 1) Dr. Butchanna, Principal, DIET, Kurnool - Team Leader
- 2) Mr. Subbarao, Lecturer, DIET, Prakasham. Mobile: 9866717186 - Member
- 3) Shankar, Lecturer, DIET, Karimnagar - Member
- 4) Vidyasagar, Lecturer, DIET, Nalgonda - Member
- 5) Satyanarayana Raju, Lecturer (PSTE), DIET, Khammam - Member
- 6) Dr. Suresh, SA(S), ZPSS Pasarakonda, Warangal (PS) - Member  
9866568728
- 7) T Ramanjaneyulu, S.A., & SRG ZPHS, B K Samudram, - Member  
Anantapur.
- 8) Sri. T.T.P Mohan Babu, ZPHS, Mudigubba, Ananthapur. – Member  
9441664883
- 9) **Ayyub Hussain, AMO, SPO, RVM (SSA), A.P., Hyderabad and State Coor.**

**Team – VI (Urdu State Level Observers)**

- 1) Taqi Hyder Kashani, Lecturer, DIET, Vikarabad, R R Dist - Team Leader
- 2) Merajulla Khan, Lecturer, DIET, Mahabub Nagar - Member
- 3) Sirajur Rahman, Lecturer, DIET, Mahabub Nagar - Member
- 4) Moizuddin, Lecturer, DIET, Hyderabad - Member
- 5) Mashook Rabbani, Lecturer, DIET, Warangal - Member
- 6) Arshad, SRg, MPUPS, Swarna, Adilabad - Member
- 7) M A Kareem, SRG, ZPHS, Kawali, Medak Dist - Member
- 8) Shaik Habeebur Rahm, S.A., GGHS Mukarampura, Karimnagar - Member